

**CHECKLIST**

TASK	PIC	RECEIVED/ PENDING	NOTES
1. Quit Rent receipt 2021	Client		
2. Assessment receipt (Jun-Dec 2021)			
3. Official search			<i>RSPLAN will do and reimbursable</i>
4. Latest Water and electric bill (3 months Bill)			
5. Confirmation on Plan			
6. Fee Processing			<p><i>To be transfer to RSPM account. All payment only can be made by consultant account.</i></p> <p><i>KM : RM 86.40</i>  <i>BP: RM 4,488.00</i>  <i>(After submission probably MPKS will request for ISF Fee and Cagaran. We will issue letter to use old ISF and cagaran from old file.</i></p>